



Tuesday, 13 March 2018

AUDIT COMMITTEE

A meeting of **Audit Committee** will be held on

Wednesday, 21 March 2018

commencing at **2.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,
Torquay, TQ1 3DR

Members of the Committee

Councillor Tyerman (Chairman)

Councillor Barnby

Councillor Bent

Councillor O'Dwyer

Councillor Long

Councillor Morey

Councillor Stocks

A prosperous and healthy Torbay

For information relating to this meeting or to request a copy in another format or language please contact:

Lisa Antrobus, Town Hall, Castle Circus, Torquay, TQ1 3DR
01803 207064

Email: governance.support@torbay.gov.uk
www.torbay.gov.uk

AUDIT COMMITTEE AGENDA

1. **Apologies**
To receive any apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 4 - 6)
To confirm as a correct record the Minutes of the meeting of the Audit Committee held on 24 January 2018.
3. **Declarations of interests**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**
To consider any other items that the Chairman decides are urgent.
5. **Internal Audit Strategy** (Pages 7 - 12)
To note the submitted report.
6. **Internal Audit Charter** (Pages 13 - 20)
To note the submitted report.
7. **Internal Audit Plan 2018-19** (Pages 21 - 36)
To consider a report that sets out the Internal Audit Plan for 2018-19.
8. **Update on Emergency Planning and Business Continuity Audit** (Pages 37 - 56)
To receive an update on the above.

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| 9. | Audit Progress Report and Sector Update
To note the submitted report. | (Pages 57 - 75) |
| 10. | External Audit Plan
To consider the Council's External Auditors Audit Plan. | (Pages 76 - 91) |
| 11. | Corporate Performance Report Q3 2017/18
To note the submitted report. | (Pages 92 - 99) |